Gloucester City Council

INDIVIDUAL OFFICER DECISION
DECISION RECORD FORM

Date of Decision	04 September 2018
Subject	Introduction of Civil Penalties to tackle Poor Housing Conditions
Wards affected	All Wards
Officer taking decision	Head of Communities

Decision taken

To implement a detailed policy & procedure around the use of Civil Penalties in respect of poor housing conditions within the private rented sector.

Delegated power used

Recommendation 3 (approved) of the Cabinet Report (9th May 2018) ''Introduction of Civil Penalties to tackle Unsatisfactory Housing Conditions within the Private Rented Sector', which stated –

Delegated authority be provided to the Head of Communities, in consultation with the Cabinet Member for Housing & Planning and the Council Solicitor to develop and implement a detailed policy & procedure in respect of the imposition of Civil Penalties.

Reason for decision

See report referred to above - Link to Report - 9th May 2018 .

In addition the background document to this decision is a copy of the Gloucester City Council Policy on Civil Penalties under the Housing and Planning Act 2016.

Alternative options considered

N/A

Consultation Undertaken and Results of Consultation

In line with the recommendation referred to above this matter has been discussed with the Cabinet Member for Housing & Planning and the Council's Solicitor. Furthermore the policy document has been jointly developed and endorsed by District Council's across Gloucestershire.

People Impact Assessment (PIA)

Screening Stage completed: Yes/~~No~~

Full PIA required, completed and attached: ~~Yes~~/No

Any Conflicts of Interest

None
Declarations of Interest (including any dispensations granted): **None**
Background documents: **Link to Report - 9th May 2018**
Confidential or Exempt Information: Yes/No **Name of document(s) which are confidential or exempt Final Report:** **N/A**
Decision Maker: Date: 04 September 2018 *R. L. [signature]* **Head of Communities**